



Downtown Milton Street Festival

Safety Officers (4)

8:00am – 12:00noon

Role:

Responsible to check that all vendors are in place and have everything they require. Provide initial safety checks for assigned zone.

Time commitment:

- Based on shift requirements
- Please be signed in and at information booth 15 minutes before shift begins

Locations:

- Zone 1 = Fulton to Main (including Kidz Zone)
- Zone 2 = Commercial to Martin
- Zone 3 = Martin to Knox
- Zone 4 = Knox to Brown

Responsibilities:

- Sign in at Volunteer Centre prior to shift starting
- Walk your zone and check that each vendor is in correct location
- Check that each vendor has what was requested (electrical)
- Do initial safety check (cables are taped down or under carpets, etc)
- Double check all requirements with paperwork for each vendor
- Ensure food vendors have their Region of Halton Food Safety Certificate displayed
- Ensure checklist is complete
- Ensure sign off on checklist is complete
- If any issues arise, contact event coordinator
- Sign out at Volunteer Centre at end of shift

Requirements & qualifications:

- Must have good overall knowledge of the event and the location specifics
- Must be 16 years of age or older
- Must have completed a Special Event orientation and training session

Dress:

- Volunteer t-shirt, hat, nametag, dark bottoms (pants, walking shorts or capris), comfortable shoes/running shoes
- Reusable water bottle

Benefits:

- Meet new people
- Develop new skills
- Get involved in your community
- Students – complete Community Involvement hours

Supervisor: Event Coordinators